

ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
FEBRUARY 25, 2025

Approved 3-18-25

11:30 AM - 12:50 PM

MH-141

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Mallicoat, Swarat, Valdez, Wood

Absent: Milligan

I. CALL TO ORDER

- Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

Q: I was told sabbatical funding will be going through the colleges now, but I haven't heard anything else. I was wondering if that's true?

A: We can ask the Provost for an update when he shows up.

Q: The program cost analysis that people are supposed to submit when they submit new programs is a big pain especially for those programs who don't have any cost. So, I was told to ask you if there's a way to make that easier where you let it skip for those who don't have any cost?

A: Can't skip it. In the stage of a program approval that's beyond us, the Chancellor's office requires that information.

Q: Do concentrations go to the Chancellor's office?

A: I think so.

- I find that was ridiculous. I presented four concentrations, and it was a big load on me to have to do the cost analysis when there wasn't any cost. I had to go through and get all this stuff in there that wasn't related to changing tracks to concentrations.
- PRBC is working on that document, and they did talk about the program cost form and making it easier.

Q: I have a question in terms of processes and shared governance. I know there is a process that thing go through when officially changing a course.

I know that like there's a specific process and levels, things have to go through when officially changing the course or proposing a new course. If a course already exists but it's currently being offered, for example, a 10 week span rather than the full semester and the department votes to switch that to regular hours, the whole 15 weeks.

We're not changing any learning objectives, we're not submitting something new, just how the course is being offered, and the chair already went in and did it in scheduling and there were no issues. Can a Dean swat it down and say no you can't do that.

A: Yes

Q: Why?

A: The Deans is ultimately the authority that decide classes. Technically the schedules the chairs build are advisory to the Dean and the Deans have ultimate authority of the class schedules.

Q: So, there's no democratic process?

A: The democratic process would be meet with the Dean and if the Dean is giving you static, talk to the Provost.

- Exec had an extensive discussion on issues with scheduling and agreed to discuss it with the Provost when he arrives.

III. ANNOUNCEMENTS

- (Swarat) I want to share the printed fall Strategic Plan Report with you, the campus will receive an electronic copy. The report is also posted on the website.
- (Gradilla) We have four finalists for the VP of Student Affairs search.
 - The Executive Committee went into Executive Session.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes 2-4-25 (draft) - *forthcoming*
- 4.2 EC Minutes 2-11-25 (draft) - *forthcoming*
- 4.3 EC Minutes 2-18-25 (draft) - *forthcoming*

V. CHAIR'S REPORT

- I met with Gender and Sexuality Studies, they are worried that Sonoma State got rid of their department, and they are wondering if we are next. They are trying to make themselves bullet proof for this and casting about for anything that would protect them because they're worried between budget and Trump.

The Provost is coming, so we'll ask him about something I heard about, which is the dear colleague letter, and you may have heard there was a judge that did an injunction on the DEI thing, which is not the dear colleague letter. The DEI thing and the dear colleague letter have different legal processes.

- The Executive Committee went into Executive Session.

VI. PROVOST REPORT - 12:30 PM

- The Executive Committee went into Executive Session.

VII. STAFF REPORT

- Remind your committee chairs if they change the modality of their meetings, please let the Seante staff know. We had a student show up to MH-141 on Friday for a meeting that had been changed to Zoom.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board [Jarvis], T, 2-18-25, 1:15 – 3:45 PM, TSU Legislative Chambers
 - No report submitted.
- 8.2 Diversity & Inclusion Committee [Kanel], T, 2-18-25, 1:00 - 2:00 PM, PLS-256
 - Continues revising UPSD 220.001. cleaned up and discussed issues related to use of Equity Advocates, whether candidates should have access to questions ahead of time, giving autonomy to departments as much as possible but always compliance with CO, CBA, Title IX, and HR. When should letter of recommendations be required if at all. Lastly, should there be anything in the policy about retention of new hires.
- 8.3 Assessment & Educational Effectiveness Committee [Swarat], W, 2-19-25, 1:00 - 2:15 PM, Zoom
 - 2 new student members joined the group and introduced themselves.
 - Proposal to update PPR Table 2-B to include not only first major but also second and third major to fully reflect major-based enrollment passed with unanimous vote.
 - Efforts to gather campus inputs on our university post-graduation success definition are ongoing. Committee members are encouraged to participate and recommend their peers to participate.
 - March agenda items discussed.

8.4 Writing Committee [Kleinjans], F, 2-21-25, 9:00 - 11:00 AM, Zoom

- Meeting cancelled.

8.5 Faculty Affairs Committee [Jarvis], F, 2-21-25, 10:00 AM - 12:00 PM, MH-141

- Quorum achieved.
- Entire meeting spent on UPS 210.000. Heard perspective from CFA that allowing for a non-chair to perform the chair evaluation/recommendation stage (when chair is ineligible) was acceptable. Concerns were expressed from Labor Relations that different treatment of faculty could be an issue.
- Committee amended language to allow departments to choose to have an alternate chair (or not). This ends up being similar to existing language.
- Worked on other small changes to document.
- Adjourned without completing document.

8.6 Curriculum Committee [Kleinjans], F, 2-21-25, 12:00 - 2:00 PM, Zoom

- Quorum.
- Updates:
 - The new name of Women & Gender Studies will take effect in fall.
 - President Rochon signed UPS 411.105.
- Made minor changes to UPS 100.601 – Name changes of academic units and programs.
- Discussion about formalizing procedure to review courses.
- UPS 100.600: Passed with some changes to the edits made by the PRBC (to II.A.):
 - Kept PRBC review at the beginning of the process but disallowed its ability to stop the proposal
- Reviewed and passed HONR 303T: AI and News Literacy.

8.7 Academic Standards Committee [Kanel for Wood], F, 2-21-25, 1:00 - 2:00 PM, MH-141

- Approved the 12/13/2024 minutes.
- New Business
 - UPS 310.000, Credit for Prior Learning (returned from Marathon meeting) :
Notes for Review: The UPS said that up to 20% of credits can come from prior learning, but EO 1036 says 25% can. There was a strong recommendation to raise the limit to 25%. The UPS was revised. Changes approved to send to executive committee
 - UPS 320.005 Retention of Student Work – returned from Senate Exec for 3 items
Discussed changes related to learning management system retention period for future archiving, changed to one year after course completion, and using instructor rather than faculty to be in compliance with CSU policy. This will serve as a mandate for IT, so they can't delete student work until a year after course completion. Changes approved to send to executive committee
 - UPS 300.030, Academic Appeals – review of Bonney/Walker draft. Clarification of when appeals may be made and when they may not. Changes approved to send to executive committee

Chair Sacco sought volunteers to review future documents (UPS 30016 Withdrawal Policy and 300.018 Unauthorized Withdrawal) and UPS411.104 Policy on Online) to bring back to committee in future meetings. Dr. Walker and Dr. Sacco both volunteered.
- Old Business
 - UPS 300.023, Grade Changes – began discussion and revisions taking into consideration Shelly's feedback. Deleting parts that are no longer applicable, e.g. forms found in office vs. accessed online. Particular discussion about student's making the request to clarify timeline and requesting to the instructor. Will continue this discussion next meeting.

8.8 Planning, Resource, & Budget Committee [Jarvis], F, 2-21-25, 1:00 - 2:30 PM, PLS-299

- Quorum only briefly reached to approve minutes.
- Discussion of UPS 100.605 (returned from Senate).
- Discussion of format for upcoming reports from Division heads.

IX. UNFINISHED BUSINESS

9.1 General Committee Senate Nominees

9.2 New UPS 210.006 - Search Committees for Administrative Personnel

X. NEW BUSINESS

10.1 Statements of Opinions

10.2 Strategic Plan UPS Pain Point Survey - (Discussion item)

10.3 CSU Generative AI Committee Report - (Discussion item)

10.4 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)

10.5 Peer Review Panel - Range Elevation Appeal Process - (Discussion item)

10.6 Process for electing ASCSU Lecturer Electorate - (Discussion item)

10.7 UPS 420.105 - Right of Non-Compliance, Risk Activities - (Discussion item)

10.8 Voting List Part-time Constituency - (Discussion item)

10.9 UPS 411.200 - GE Guidelines and Procedures: New and Existing Courses - (Discussion item)

10.10 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

XI. MEMBER ITEMS

XII. ADJOURNMENT

- M/S/P (Kanel/Jarvis) Meeting adjourned at 12:50 pm.